

Supreme Court of Nevada
ADMINISTRATIVE OFFICE OF THE COURTS

Supreme Court Building
201 South Carson Street, Suite 250
Carson City, Nevada 89701-4702



RONALD R. TITUS
Director and
State Court Administrator

STAFF ATTORNEY
Position #0048

The Criminal Division of the Nevada Supreme Court's Central Legal Staff is accepting applications for a staff attorney position. Under the direction of the court and the Legal Counsel for the Criminal Division, staff attorneys in the Criminal Division assist the court in resolving motions and screening for jurisdiction in criminal appeals, advise the court regarding all types of criminal appeals and writ petitions through written memoranda or oral presentations, and prepare written dispositions for the court in criminal appeals and writ petitions. Staff attorneys must possess superior legal research, writing, and oral presentation skills, must be flexible, and must be capable of working independently. This position is located in Carson City, Nevada.

Education and Experience: Applicants must have graduated from an ABA accredited law school and need not be licensed to practice law in Nevada, but should be willing and able to take the Nevada bar examination at the next available opportunity. No prior legal experience is necessary; however, 1 to 3 years of trial or appellate experience in criminal law or experience of a similar length with a court is desirable.

Salary Range: \$62,180 – \$95,650 DOE and admission to the Nevada bar, employee/employer paid retirement.

Application Process:

- Interested applicants must submit a cover letter, the Supreme Court of Nevada Employment Application, their resume, two short unedited writing samples, a law school transcript, and at least three references to:

Cynthia Sampson, Personnel Analyst
Administrative Office of the Courts
Supreme Court Building
201 South Carson Street, Suite 250
Carson City, Nevada 89701-4702
(775) 684-1744

FAXES OR E-MAILS WILL NOT BE ACCEPTED

The deadline to submit applications is November 6, 2009. Applications received after November 6, 2009 will not be accepted. The Supreme Court of Nevada employment application is available at WWW.NEVADAJUDICIARY.US.

The Supreme Court of Nevada is an equal opportunity employer and does not discriminate on the basis of sex, age, religion, race or disability. If accommodation for a disability is needed during the application or examination process, contact the Personnel Analyst at 775.684.1744.

Telephone (775) 684-1700 ♦ Facsimile (775) 684-1723